

WELCOME TO THE WOODLANDS COLLEGE PARK HIGH SCHOOL 2017-2018

Commitment, Pride, Honor, Success

School Start-Up Information

Beginning of School

The first day of school is August 16, 2017. All students will report directly to their homeroom the first two days of school. Homeroom lists will be posted on our website by Monday, August 14, 2017. The regular bell schedule will be adjusted to accommodate homeroom. All students will have the opportunity to receive their books, schedule and locker assignment prior to school starting at orientation. Students who were unable to attend orientation will receive their books and locker assignment during the first week of school. All students will receive a new copy of their schedule in their homeroom on the first day of school. Please note that all lockers are assigned as requested. Students are allowed to use backpacks but all items including the backpack must be able to be stored underneath a student desk. No items are to be in the aisles of the classroom.

Student Orientations

Students will have the opportunity to obtain their schedule, locker assignment, textbooks, **take school pictures**, register for parking, and get their ID prior to the start of school. We highly recommend that all students participate in this important event.

The following are the dates:

August 3	9am-3pm	Senior and Junior
August 4	9am-3pm	Sophomore and Freshman
August 8	4pm-7pm	Open Orientation

Camp Cavalier: "A New Era"

Camp Cavalier, August 3, 2017, is designed for our incoming freshman class and new students to introduce them to the campus, meet the administration, get a tour of the building, pick up schedules, and experience a College Park Pep Rally. This time is for our students to learn all the Cavalier traditions, such as chants, school song, and cheers. Following the Pep Rally, we will have pizza and a dance for the students to get to reacquaint themselves with their classmates and meet new ones. Camp Cavalier is scheduled from 5:00 pm -10:00 pm. The cost is \$25(includes T-shirt) until July 23rd, after this the cost is \$25(no t-shirt) and can be paid at the door. Payments can be made on the webstore, https://webstores.activenetwork.com/school-software/college_park_high_s/index.php?l=product_list&c=76

Camp Cavalier for Parents, will take place simultaneously in the auditorium at 5pm. Meet the Principal, Lead Counselor and PTO President as they guide you through "Tips for a Successful Transition to High School".

Student drop-off/pick-up/Busses/Parking

It is vital that all parents and students follow the directions online to minimize issues with traffic. (**Student drop-off/pickup is located in the front of the building all parents will enter the main entrance (Honor Roll Drive)**). The bus drop-off/pickup is in the back of the building with the busses entering Fellowship Drive (West Entrance). Cars should not be driven on the bus drop-off/pickup roads for any reason. Bus route information will be available on-line sometime in late July. Student drivers will enter the student parking lot from Achievement Drive (East Entrance). Please see the Parking and Driver's Safety Course <http://twcp.conroeisd.net/student-helpful-links/> for information regarding student drivers. All drivers are reminded to leave early and be patient each day to minimize issues. Please remember that the businesses in front of the school are not locations for pick-up or drop off. They are for their customers only. If you have questions concerning routes and their arrival/departure times, please visit the CISD website or call Transportation at 832-592-8800. Please remember that once a student arrives on campus they are not allowed to leave. If they are going to visit a food establishment by the school, they need to do that prior to arriving on campus.

School Supplies

Students should bring a notebook and pen to school the first day. Individual teachers will notify students of the supplies that they will need for each course. The school is requesting that each student bring a package of “AA” or “AAA” batteries and one ream of 20# Copy paper (white). The school wide items should be turned in to their homeroom or 1st period teacher.

Immunization Requirements & CISD Medication Policy

Students must have physician records documenting a completed series of immunizations as follows: poliomyelitis, diphtheria, and tetanus (series of three each with the last one given after the age of four years); Tdap Booster due 10 years after last DPT; mumps, measles/rubeola, and rubella (2 doses after age one); varicella/chickenpox vaccine or parent documented disease and Hepatitis B series of three. If you have been notified that your student is due a Tdap booster during the summer months, please have a physician verified copy ready to turn in at orientation or before. You may also turn it in to the front desk at TWCP. In addition, incoming 9th thru 12th graders need to have 2 doses of Varicella vaccine after age one/or history of disease, and one dose of Meningococcal Vaccine (Menactra, MCV4) after the 11th birthday.

All prescription and over-the-counter medication must be checked into the clinic by a parent or guardian. All medications must be in their original container, and the clinic must have signed parent permission to administer them. Prescription medication must have the student’s name on the prescription label with directions for administration of the contents. Over-the-counter medication must be current by expiration date, within recommended dosage range for the student as directed on the label, and in containers of 25 or less due to space limitations. Students are not allowed to carry medications (including vitamins, herbal supplements, diet pills, caffeine pills, etc.) with them while at school, store them in their lockers, or carry them home on the school bus. ***Medication will be accepted beginning the afternoon of August 15, 2017.***

Breakfast /Lunch

There are 4 lunches with each lunch offering full plate lunches and a la carte selections. Drink machines are also available during lunch and after school. At this time, Breakfast prices are; \$1.15 full price for students and lunches will be \$2.75 and a la carte prices vary depending on item selection, more information, log on to the child nutrition website: <http://childnutrition.conroeisd.net/> Pre-payments can also be made in your student’s account online.

Student’s lunch is determined by their 5th period class. Lunch schedules will be posted throughout the building. Please refer to them for the specific lunch schedule.

Parking/Driver’s Safety Course

All students driving must have a parking permit (\$75) and have completed the driver’s safety course on-line. The on-line registration will begin July 17th for Juniors and Seniors only. The driver’s safety course can be taken on-line and can be accessed through the TWCP website beginning July 17th. We will use a random draw system to assign parking spots based on grade and attendance. Students will be able to pay for the parking permit at orientations or in the finance office/Grade Level office, after orientations conclude. Parking permits will be distributed on August 14th from 5-7 p.m. in the Commons. Please know that the businesses in front of the school are not open for parking during the school day. Violators will be towed at the owner’s expense. (Yes, even the closed businesses. The landlord has asked us to remind all parents and students).

Senior Information

Senior Dues are \$110. Senior class dues are for all the activities throughout the school year; these can be paid online or in the school finance office. Please contact Grade Level Office, for more information, or if you are having difficulty paying senior dues.

Senior Dues Cover:

Senior Lighting Program
Senior T-Shirt (with Senior names)
Prom
Senior Picnic

Senior Dues do NOT Cover:

Cap, Gown or Graduation Announcements	Prom Date Ticket
Homecoming Ticket	Panoramic Picture
Prom Pictures	GradNight (Registration will begin in the Spring Semester)

Please note:

- *Senior Dues are optional. Seniors do not have to pay any dues to graduate.
- *Seniors who graduate early (are still considered seniors) and must pay dues to participate in all activities.
- *An early graduate cannot go as a date to prom. (they are considered a Senior)
- *Any senior attending prom **MUST** pay dues.

General School Information/Policies

Attendance

Attendance at school is vital for student success. We ask that students be at school each and every day possible. Please schedule trips and other activities on non-school days. If your student has a fever, please keep them at home. Otherwise, we ask that you send them to school. We have a nurse on staff that will evaluate a student's status and let you know if they need to go home. We estimate that a student's average will decrease 1 ½ - 2 pts per absence. The more they attend school the better they will perform. Our goal for the year is to have a 97% attendance rate so we maximize students learning and performance and have them ready for the next year, college, or the work force.

The Texas Education code requires that students attend at least 90% of scheduled school days per semester. The code requires schools to deny credit for students found in violation of this rule. Students will be given an opportunity to regain credit by following a detailed plan outlined by the student's assistant principal. Failure to complete the plan or have additional absences will result in the denial credit standing firm. Please know that attendance is taken in each individual class and credit is determined on a class by class basis.

Therefore, I need all of our Cavaliers to be at school. We finished the 15-16 school year at 96.2% attendance rate for the year up from 95.1%, way to go however, this falls short of our goal of 97%. I need all Cavaliers to work hard to be here each and every day. We know that attendance at school improves students' grades. We want everyone to perform at the highest possible level and be prepared for the future. Please work hard to be here each day.

Attendance works:

The best gift you can give your child is a good education. And the best place to get that education is in school.

Every day, On time.

- Just a few days here and there, even if they're excused absences, can add up to too much lost learning time and put your child behind in school. This is as true in kindergarten as it is in high school
- If missing school is unavoidable, talk to your student's teachers in advance to create a plan for making up missed work.

Bell Schedule

As students arrive in the morning, they may enter the building and wait for the first bell in the commons area.

First bell: 7:10 a.m. **Class begins:** 7:20 a.m. **Dismissal:** 2:35 p.m.

Regular Bell Schedule

1st Period 7:20 - 8:07

2nd Period 8:14 - 9:00

3rd Period 9:07 - 9:53

4th Period 10:00 – 10:46

5th Period 10:53 – 12:49

A-Lunch: 10:47 – 11:17

B-Lunch: 11:17 – 11:47

C-Lunch: 11:48 – 12:18

D-Lunch: 12:19 – 12:49

Class/Advisory: 11:24 – 12:49

Class: 11:52 – 12:49

Advisory: 10:53 – 11:17

Class: 10:53 – 11:48

Advisory: 12:23 – 12:49

Class/Advisory: 10:53 – 12:19

6th Period 12:56 – 1:42

7th Period 1:49 – 2:35

There is a 7-minute passing period between each class.

* Students will participate in CPHS class for 25 minutes during 5th period each week. The purpose of the class is to support the students and provide another opportunity to help them through the high school process. Pep Rallies will occur at the end of the day for home football games and other selected dates during the year.

When school is dismissed, students have 10 minutes to get to their bus, car, activity, tutoring, etc. Students are not allowed in the building unsupervised.

Tardy Policy

The tardy policy for the 2017-2018 school year will be posted in the student handbook and in all classrooms beginning the first day of school. Students will be informed of the tardy policy as well as other policies and procedures. Please remember that students utilizing personal transportation will be counted tardy or absent if they arrive late to school. Please make sure that you allow additional time on the first few days of school and anytime road conditions may cause delays (weather, special events, etc.).

Parent/Student Sign-in/Sign-out

Visitor sign-in/sign-out will be conducted in the front office of the building. All visitors must have a valid driver's license to enter the building and all visitors will be scanned into our system. Please note that the building is monitored by security cameras.

Students will sign-in/out at the attendance office. If your student needs to be picked-up early from school, please send a note with your student to be turned in to the attendance office as soon as they arrive at school, or call at least one hour ahead of time. This will save you and the school time and effort. Please report to the attendance desk to sign your student in/out. Students may not be released from class the last 25 minutes of the school day.

Deliveries

TWCP will not receive any deliveries from any outside source (flowers, food, etc.) for students. Deliveries made by parents will be accepted but it is the student's responsibility to check at lunch or between classes for items that have been dropped off. Classes will not be interrupted for the delivery of any item. All items may be dropped off in the front office and will be available for pick-up in the AP office. Students are not allowed to come to the front office during the school day to pick up an item. This is for everyone's safety. Please remember that we have limited space for deliveries and ask that parents use this service only when absolutely necessary. We will post student names at lunch informing them they have an item in the Grade Level Office.

Grading Policy

College Park has implemented a common grading system throughout the school. Each class will have assignments and assessments assigned to different categories labeled as Formative and Summative. The two different categories will make up the students grade based on the level of the course and the percentage for each category. Please see below for the category breakdowns for each level.

1. Level classes will be 30% Formative (Daily homework) and 70% Summative (Major).
2. Honors and Pre-Advanced Placement classes will be 25% Formative and 75% Summative
3. Dual Credit and Advanced Placement classes will be 20% Formative and 80% Summative

All classes will have opportunities for students to work with teachers to improve their grades. Tutoring, peer tutoring, and other instructional strategies may be suggested. Please visit with your students teachers for more information.

College Park has a re-test policy. Teachers will be covering the policy as it pertains to their class. We have adjusted the policy so it is appropriate for the level of the course and meets the needs of the students. Once school begins, the retest policy will be posted on the website.

Dress Code

It is essential that school guidelines be such that an atmosphere of learning is created. It is impractical to list every possibility of dress and grooming. It shall be the responsibility of the professional staff to determine the appropriateness of attire for all school occasions. Dress regulations should discourage the extremes and the fads that may lead to distractions of the educational process. Such regulations will provide appropriate standards for the general appearance of students, foster good physical and mental health, and encourage students in appropriate dress habits. The faculty and the administration will enforce the policy governing dress and grooming uniformly. All students have the responsibility to wear clothing that contributes to their own health and safety as well as those of others. The following policies have been reviewed, enhanced and approved by a Site Based Advisory Committee. Membership on the committee included students, parents, faculty and members of the community. Students are required to be clean and well groomed, and their dress must be modest and non-distracting to everyone in the educational community.

As clarification of the previous policy, the following examples of dress are considered inappropriate:

- Hair coloring that is not a natural color, and extreme hairstyles (i.e. Mohawks, etc.), and/or hairstyles that are disruptive or distracting to the instructional process, are prohibited.
- Hats/bandanas/hoods and/or headbands (not used to hold back hair) may not be worn, by boys or girls, inside the building. Students should not have hats/bandanas in their possession during the school day. If brought into the building, they must be stored in the student's locker or backpack. Hats/Hoods worn in the building will be taken up and can be claimed by the parents or returned to the student at the end of the school day.
- Sunglasses are not to be worn in the building.
- Dog collars and spikes cannot be worn.
- Blouses or shirts of see-through material without appropriate shirt or blouse underneath are not permitted.
- All shirts/blouses must have a sleeve which covers the shoulder and fits snug under the arm so undergarments are not exposed.
- Tops exposing midriffs, back area or cleavage are prohibited.
- Clothing with pictures/writing that has a double meaning are prohibited.
- Clothing, badges, and/or tattoos, which display obscenities, sexual innuendo, depict violence or weapons, advertise or promote alcoholic beverages, narcotics, tobacco, or other prohibited substances, or items that could be viewed as offensive to others are not permitted.
- Clothing of any type that is shorter than mid-thigh of the individual, whose clothing is in question, is not permitted. Slits on skirts/dresses may be no higher than mid-thigh length. Holes and/or tears in clothing that falls within the mid-thigh rule is prohibited.
- Spandex clothing and leggings including yoga pants are to be worn with outerwear that is at least mid-thigh in length.
- Chains of any length or size (including wallet chains) are not allowed.

- Shorts can be worn all year. The school administration will review the appropriateness of shorts each nine weeks. If it is deemed that there has been disregard of the dress code guidelines outlined earlier in this policy, the privilege of wearing shorts may be revoked.
- Pants are not to sag inappropriately. Pants must fit at the waist.
- Shoes with wheels, rollerblades, skateboards, or scooters are prohibited.
- All students shall wear shoes for health reasons.
- Body piercing that is distracting is inappropriate for school related activities. Gauging of the ears is not allowed. Piercing of the eyebrows, eyelids, forehead, scalp, cheeks, lips, tongue, chin, or neck is prohibited.
- Sleepwear (pajamas, slippers) is not permitted for school clothing.
- Trench coats, dusters, ponchos, etc. are not allowed to be worn on campus.

The principal (or designee), in conjunction with the sponsor, coach, or other person in charge of an extracurricular activity, may regulate the dress and grooming of students who participate in the activity. If the student's dress or grooming is objectionable under these provisions, the principal (or designee) shall request that the student make appropriate corrections.

A minimum of one after school detention will be assigned for a student out of dress code. If the student refuses to correct the dress code violation, the principal (or designee) shall notify the student's parent or legal guardian and request that person make the necessary correction. If both the student and parent or legal guardian refuses, the principal (or designee) may take further appropriate disciplinary action. The student may be suspended for a period of time determined by the principal (or designee) for violations of the dress code. If the dress code violation cannot be corrected immediately the student may be placed in ISS until the end of the school day or suspended.

Absence from class due to inappropriate dress or grooming will be counted as unexcused. Repeated violations may cause additional appropriate disciplinary action to be taken.

The In-School Suspension (ISS) class has specific dress requirements as part of that disciplinary assignment. Dress parameters are outlined in the Discipline Management section of this publication. Students will be reminded about the requirements at the time of the ISS assignment.

Dress Code regulations for students are in effect for all student activities.

Electronic Devices

Electronic device use (including cell phones) at College Park High School will be permitted ONLY in the common areas of the campus (hallways, cafeteria, & courtyard); before school; during passing periods; during the student's lunch period; and after school. **Use of electronic devices in any area of the building during instructional time is strictly prohibited.** Instructional time is defined as the time period between the tardy bell and the dismissal bell for all class periods. All electronic devices must be turned off, silenced, and not visible prior to a student entering any classroom or other instructional environment including but not limited to the auditorium and the gymnasium.

A teacher may choose for students to utilize their electronic device for instructional purposes. Students must follow the teacher's guidelines in regards to its use and may not use the device for any other purpose during that time period; this would include, but not be limited to texting, phone calls, unauthorized web browsing, and social networks. Use of electronic devices during appropriate times is a privilege. Please cooperate with the policy and staff member if you are not following the policy.

Self Advocacy

We strongly encourage students to deal with and solve their own issues. We ask parents and students to first talk with the person closest to the issue (i.e. teacher). Parents/students should then proceed to the Counselor/Assistant Principal and then to the Associate Principal if you feel that the issue is still unresolved.

Parent Access (PAC)/Electronic Communication

Please take the time to register for a PAC account on the main CISD web page <https://pac.conroeisd.net/> This allows us to e-mail you information periodically to help keep you informed as well as you having access to attendance and grades. Please make sure that your email and phone number is up to date with the

school and on your PAC account. This will allow you to have the parent newsletter e-mailed to you. TWCP can also now be found on Facebook or you can follow us on Twitter.

Other School Information

School Website

Please take the time to visit TWCP website at <http://twcp.conroeisd.net/>, it contains a variety of information that may be helpful. All announcements are posted as well as a parent newsletter e-mailed every week.

School Athletics/Clubs/Activities

Club and activity information will be announced for students during the first few weeks of school. Numerous activities will begin before school starts or as it begins. It is important for students to make sure that they are aware of deadlines and dates of events in order to participate. **Please note that all students wishing to tryout for or participate in a sport/band must have a CISD physical form completed and signed by an M.D. before the tryout takes place.** Physical forms can be accessed on-line through the CISD website under Parents/Students and on-line forms. Announcements are made during 5th period each day. The announcements will be posted in the commons and on the school webpage for convenience.

Activity and Club Information:

A variety of clubs and activities will begin as school starts. *Please check out our school activities page on our website at: <http://twcp.conroeisd.net/campus-life/clubs-activities/> for future announcements and newsletters concerning meetings and opportunities.*

Athletic and Team Information:

All athletic and team information can be found on our school website at <http://twcp.conroeisd.net/athletic-department/>

PTO

TWCP PTO is very active and plays an important role at College Park. All parents/staff are encouraged to support our school and join the PTO to help expand the educational opportunities for our students. Strong parental support will continue to make TWCP even better so please help if you can. Please check out the PTO [website](#) for information concerning the many volunteer opportunities available.

TWCPHS – Administration

Principal:

Dr. Mark A. Murrell

Academy of Science and Technology Headmaster:

Dr. Susan Caffery

Associate Principals:

Dr. Sue Hersperger – Curriculum and Instruction

Brian Lee – Administrative Services & 9th grade Development and Success

Melanie McCarthy- Facility Operations

Assistant Principals:

Victoria Brinkman

Clint Holden

Danny Johnson

Mitch Marriott

Ashley Wallace

Counselors:

<i>Jessica Beckham</i>	Lead Counselor
<i>Debra Creel</i>	College and Career
<i>Mary Edgerly</i>	Freshman
<i>Shannon Andersen</i>	Freshman
<i>Cindy Doud</i>	Counselor
<i>Junette Mihelich</i>	Counselor
<i>Tiffani Jaqua</i>	Counselor
<i>Chiante Deal</i>	Counselor
<i>Leslie Cronin</i>	Counselor
<i>Tammi Morrow</i>	Counselor

Phone Numbers:

Main Number: 936-709-3000/832-482-6209

Attendance: 936-709-3003

AST: 936-709-3250

Key Dates for the 2017-2018 School Year

Date	Event	Date	Event
August		January	
3	Camp Cavalier 5pm – 10:30 pm	8	Teacher Workday
3	Senior/Junior Orientation 9am-3pm	9	School Resumes/1st day of Spring Semester
4	Sophomore/Freshman Orientation 9 am -3 pm	12	Report Card Sent via PAC
4	Summer Graduation TWCP 7 pm	15	School Holiday
8	All Grade Level Orientation 4 pm-7pm	22	Parent Info Night – Incoming 9th 7pm
14	Parking Tag Pick up 5pm-7pm	29	Parent Info. Night Upperclassmen 7 pm
16	First day of school	February	
22	Senior Lighting	1	Progress Report
		1	Eyes Wide Open-PTO 7 pm
24	Open House 6 pm	8	“Everything Under the Sun” Class/Course fair
26	SAT	10	ACT Test Date
28	Senior Parent Information Night 7 pm	19	Staff Development (no school)
September		22	Progress Report
5	Labor Day Holiday	March	
7	Progress Report	9	End of 3 rd 9-weeks
8	Pep Rally	10	SAT
9	ACT Test Date	12-16	Spring Break
11	Underclassman Parent Info Night 7 pm	22	Report Card via PAC
13	Red Wagon Parade/Homecoming Pep Rally	April	
16	Homecoming Dance 8pm-12 am	3	STAAR English I
25	Financial Aid Night 7pm	5	STAAR English II
28	Progress Report	6	STAAR Make Up Session
29	Pep Rally	6	Sr. Meeting with Dr. Murrell
October		12	Progress Report
6	End of 1st 9-weeks – Early Release	14	ACT Test Date
7	SAT Test Date	TBA	College Knowledge-TWCP
9	School Holiday	20	Prom
TBA	CISD College Night-Lonestar Conv.	20	Panoramic Picture
11	PSAT at TWCP	May	
13	Pep Rally	1	Honor Graduate Breakfast
13	Report Card Sent via PAC	3	Progress Report
TBA	ASVAB	5	SAT Test Date
28	ACT Test Date	7-11	STAAR EOC Testing
November		7-18	Advance Placement Testing
2	Progress Report	21	Senior Awards Night 7 pm
4	SAT Test Date	24	Progress Report
10	Pep Rally	TBA	Senior Exams
20-24	Thanksgiving Holiday	June	
30	Progress Report	TBA	Final Exams begin Underclassmen
December		TBA	Graduation at Pavilion 7:30 pm
2	SAT Test Date	TBA	Senior Picnic
4	STAAR English I Make-Up	TBA	Final Exams Early Release
5	STAAR English II- Make-Up	2	SAT
9	ACT Test Date	8	Report Card via mail
18	Semester Exam Early Release	9	ACT
19	Semester Exam Early Release		
20	Semester Exam Early Release		
20	End of 2nd 9-weeks/Early Release		
15	Mid-year Graduation 7 pm @ CHS		
TBA	Jr Ring Ceremony 7pm		
12/20-1/8	Winter Break		

Please note that the dates and times are tentative. Please make sure that you check the newsletter, our Website and find us on Facebook and Twitter for start times and possible date changes. **Please note that the mid-year graduation date is tentative.

The Conroe Independent School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding these non-discrimination policies: Title IX Coordinator, 3205 W. Davis, Conroe, Texas 77304; (936)-709-7700 and the Section 504/ADA Coordinator, 3205 W. Davis, Conroe, Texas 77304; (936) 709-7670.