



The Woodlands College Park High School Conroe Independent School District

Mark A. Murrell, Ed.D.
Principal

March 19, 2018

Dear Senior:

We are excited about your accomplishment and reaching graduation. We have seen you grow tremendously during your years at College Park, and know you are ready to take that next step in your life. It is hard to believe that the school year is almost over and you will be graduating from The Woodlands College Park High School. In just a few weeks, you will be walking across the stage to receive your diploma and celebrate this great accomplishment. Your dedication to education, activity/programs, and our school will be honored and celebrated at the Commencement Ceremony during Graduation 2018 at the Cynthia Woods Mitchell Pavilion **on Friday, May 25 at 7:30 p.m.** The excitement builds as we get closer to the actual graduation ceremony. In order to have a successful and safe end of the year, we would like to communicate information regarding classes, prom, and graduation. We have also included a year end calendar to help with the process. In order to get all seniors on the same page, I will hold a senior meeting on Friday, April 6, 2018 during 3rd period in the auditorium. All seniors are expected to be in attendance and on time. Students need to see their assistant principal if they have any questions regarding the meeting. Thank you again for all of your efforts over the past three plus years. We look forward to a great end of your high school career and the beginning of a new adventure.

CLASSES/ATTENDANCE

Please be aware that the end of the year brings about a lot of excitement and some anxiety. During this time, it is easy for some students to focus on other things and lose sight of the classes in which they are currently enrolled. Please know that it is our staff's goal to work with you and do everything we can to give you the opportunity to graduate. We ask that all students stay focused and finish this phase of their lives with Commitment, Pride, Honor, and Success by academically completing assignments and finishing the course work to graduate. It is also important for you to be in good standing with attendance, so you will not lose credit in a course that you need for graduation. If you owe hours, you must make them up prior to Wednesday, May 23rd or you will not be allowed to participate in the ceremony. It is also vital that you remember that you must meet the guidelines in regard to exam exemptions or you will be expected to take exams. All seniors are expected to be here on the days of exams. Please remember that not taking an exam could result in you not passing the course and not being able to graduate. Seniors who owe hours for attendance need to accomplish this task as soon as possible. Lack of effort may result in seniors not being able to participate in activities such as graduation, prom, picnic, etc.

** As an added note, please know that no authorization has been given for a "Senior Skip Day". Any absence will be held against senior exemptions.

FINES, BOOKS, EQUIPMENT, UNIFORMS, AND FEES

All seniors must make sure that they have turned in all text books, library books, equipment/uniforms, and paid all fees/fines prior to the purchase of Prom tickets and the last day of school for seniors. Any senior who has failed to complete these tasks will not be allowed to participate in the Graduation Ceremony, and your diploma will not be released until the items have been cleared. All fines, equipment/uniforms, books, and fees must be paid prior to 2 p.m. on Wednesday, May 23rd.

EXAMS AND LAST DAY OF SCHOOL

The following will be the exam schedule for seniors. Seniors' last day of classes will be Wednesday, May 23rd unless discipline consequences occur in which the last day of school would be the date the consequence ends or May 25, 2018. At this time, we will confirm all graduates and notify your parents if you will not be participating. Please see the schedule below and know that you are expected to be here at the designated times as required by law. Failure to do so may result in a zero for the final exam and could alter your graduation status. Seniors with early release or late arrival must plan on being in attendance at the designated time that they have a class scheduled.

You will follow the schedule below during exam week.

Friday, May 18th

3rd Period (Exam/Study) 7:20 – 9:20 am
2nd Period 9:30 – 10:26 am
5th Period 10:33 -12:28 pm
4th Period (Exam/Study) 12:35 – 2:35pm

Monday, May 21st

1st period (Exam/Study) 7:20-9:20 am
6th Period 9:30-10:26 am
5th Period 10:33– 12:28 pm
7th Period 12:35 – 2:35 pm

Tuesday, May 22nd
2nd Period (Exam/Study) 7:20 – 9:20 am
3rd Period 9:30– 10:26 am
5th Period 10:33 -12:28 pm
6th Period (Exam/Study) 12:35-2:35 pm

Wednesday, May 23rd
5th period (Exam/Study) 7:20-9:20 am
9:20 am Early Release for student with
NO outstanding discipline or attendance hours owed

PROM

Prom tickets will be on sale in the commons during lunches on **April 5-6 only**. Tickets will **not** be sold at the door or during the week prior to prom. Prom tickets cannot be issued until senior dues have been paid, library books returned, all school items returned, and all fees/fines paid. Also, all attendance make-up hours must be completed prior to tickets being sold. This includes Senior Prom dates as well. Senior dues cover your prom ticket; class t-shirt, senior picnic, and a variety of other activities. The \$125 can still be paid. Checks should be made out to TWCP and dropped off in the Grade Level office to the attention of Ms. Wallace. Non-senior Prom tickets are \$65.00 and may only be purchased by the senior date. The senior may only purchase one additional ticket. No Junior High School students will be allowed to attend Prom. A non-TWCP date will need to be registered in the Grade Level Office by April 13th to purchase a ticket with their name, age (must be at least in high school and not over 20 years old).

All students and dates attending Prom will need to have a photo ID to present at check-in.

The theme will be announced at the Senior Meeting. Prom will be held on April 20, 2018 at The Woodlands Waterway Marriott, 1601 Lake Robbins Drive from 8:00 pm until 12:00 am. Please remember that attire should be appropriate for the occasion. Any students that are dressed inappropriate for the occasion will be asked to leave. Students are required to wear shoes at all times while at Prom.

BEHAVIOR

Please remember that you are expected to conduct yourself appropriately at school and all school events. Any inappropriate behavior at the end of the year could have consequences that impact your participation in Prom and/or Graduation as well as other events. Any inappropriate behavior at school or Prom could result in DAEP (Disciplinary Alternative Education Program)/ISS/Suspension placement. Assignments to DAEP/ISS/Suspension this late in the year would result in you **NOT** being eligible to participate in graduation and other activities scheduled for seniors. Please remember that the last day of school for students is May 25, 2018. As long as Seniors do not have any outstanding discipline, we will allow them to be exempt from attendance the last 3 days of school. If discipline consequences have been assigned, the student must complete them prior to being exempt from attendance. If they are still assigned a discipline consequence at the time of an event, the student may not be able to participate. Please be safe and act responsibly.

SENIOR PICNIC

The Senior picnic is on Friday, May 25th at TWCP South Football Fields from 11:30 a.m. until 1:30 p.m. Please remember that this is a school function and behavior and dress must be appropriate. You must have paid senior dues in order to attend this function, wrist bands will be issued to those who have paid.

GRADUATION

PRACTICE

Seniors will meet for practice on Friday, May 25th at 8:30 a.m. in the 1500 Gym. You must be on time. Seniors will then board school buses and will be transported to the Cynthia Woods Mitchell Pavilion. **Graduation practice is mandatory to participate in Graduation 2018. All seniors must ride the bus to and from the Pavilion.** Practice should be over about 11:15 a.m. at which time the seniors will be brought back to TWCP. At this time, you will receive your graduation tickets.

TICKETS

Each graduate will receive tickets for graduation. We anticipate that each graduate will receive 4 reserved tickets. You will be issued your tickets on the bus once we return to College Park from graduation practice. All remaining seats and the lawn will be available for additional seating on a first come, first serve basis. (No ticket required). There are six areas for handicapped seating. Handicapped guests do not need a ticket for these areas, and we ask that only one family member sit in this area if assistance is needed. Other family members may sit on the hill. Pavilion ushers will be available to escort handicapped guests to their seats.

GRADUATION CEREMONY

Seniors should arrive for graduation by 6:30 pm. Upon arrival, seniors will line up as practiced in the prearranged alphabetic order. At 7:30 pm the Class of 2018 will enter the Cynthia Woods Mitchell Pavilion seating area. The gates at the Pavilion will open at 6:30 pm, and we ask all guests to be seated by 7:15 pm.

PARKING

All parking areas for the Cynthia Woods Mitchell Pavilion will be available. You may enter the Pavilion from either side to

avoid congestion and delays, so we encourage the use of all available lots. Please remember that parking at the mall and some surrounding areas is not permissible. Be sure to observe the "No Parking" areas, as they are strictly enforced. You may also use the Pavilion Parking Garage but they will be charging a parking fee for that area.

ATTIRE

Girls should wear dresses or dress slacks (no shorts or jeans) and dress shoes. Do not bring a purse. Boys should wear dress slacks, a white shirt, and tie. Flip flops or tennis shoes are not allowed.

SENIOR GRADUATION PHOTOS

Flash Photography will take pictures as you graduate as well as when you leave the stage. They will contact you directly when the pictures are available. Guests will not be allowed near the graduate seating area to take pictures. We ask that you observe the formal and dignified atmosphere of this occasion.

CONDUCT AND BEHAVIOR

We are very excited to graduate at The Cynthia Woods Mitchell Pavilion. You are reminded that this is a formal and dignified occasion and you are expected to exhibit conduct that is appropriate for the ceremony. Students and the audience should exhibit class and dignity and hold applause until the last graduate has crossed the stage. Any inappropriate behavior will result in removal from the Pavilion. As a reminder, no air horns or noisemakers are allowed.

SCHOLARSHIP RECIPIENTS

All Recipients: In order to recognize any and all students who receive scholarships from colleges, community organizations, booster clubs, school organizations, or other organizations, you must inform Ms. Creel in the College and Career Center of the scholarship as well as provide documentation and amount of the award. Please make the notification as soon as the award has been accepted. You will be recognized for your award at the Senior Awards night on May 21, 2018. (Individual amounts will NOT be announced).

Community Scholarships and Booster Club Scholarships: Students who receive scholarships from organizations such as Rotary Club, community associations, or recognized school booster clubs, with few exceptions, will need to contact the club/organization directly to determine how the award will be distributed. Please be aware that these organizations will be asking for the College/University you will be attending as well as your social security number so that the award is credited to the correct person. Please see the College and Career Center if you need any assistance.

School Organization Scholarships: Students who receive scholarships from school organizations that do not have a formal booster club must turn in a copy of the acceptance letter from the college or university which you will attend, its payment address, and your Social Security number to our Finance Secretary, Mary Lignieres, across from the main office by May 23rd. The scholarship check will be sent directly to the college or university. Acceptance letters received by our College and Career Center, etc., will NOT result in scholarship monies being issued. Many students have received numerous acceptance letters, but we do not know where you will be attending unless this information is given to Mrs. Lignieres.

Academics and attendance are extremely critical during the final weeks of school. In the excitement of the upcoming graduation, seniors are reminded to take care of all academic and attendance requirements for graduation!

Sincerely,

Dr. Mark A. Murrell



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The Conroe Independent School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding these non-discrimination policies:

Title IX Coordinator, 3205 W. Davis, Conroe, Texas 77304; (936)-709-7700 and the Section 504/ADA Coordinator, 3205 W. Davis, Conroe, Texas 77304; 936- 709-7670.

IMPORTANT DATES & CLASS OF 2018 INFORMATION

The year is quickly coming to an end and the Class of 2018 is preparing for graduation. Throughout the next few weeks, there are a variety of activities that will mark the end of the year for the senior class.

IMPORTANT DATES

April

5-6	Prom Ticket Sales (during lunches only)
6	Senior Meeting with Dr. Murrell
20	Senior Panoramic Picture (early dismissal after picture)
20	Prom 8pm-12am

May

7-11	AP Testing
TBA	Cap and Gown pickup during all lunches
1	Honor Graduate Breakfast @ Woodlands Church 8am
18	Senior Finals Periods 3 and 4
21	Senior Awards Night 7:00 p.m.
21	Senior Finals Periods 1 and 7
22	Senior Finals Periods 2 and 6
23	Senior Finals Periods 5
23	Deadline for attendance hours to be made up, all fines/fees to be paid, and all textbooks and school items returned. Seniors last day of class (unless discipline consequences have been assigned.)
25	Graduation Practice: be in new gym by 9:30 a.m. You will receive graduation tickets on return to campus after graduation practice.
25	Senior Picnic – TWCP South Football Fields at 11:30 a.m.
25	Graduation Ceremony 7:30 p.m. (Graduates report at 6:30 p.m.)

June

8	Report Cards Mailed Home
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