

# The Woodlands College Park High School

## Exemption Policy 2018-2019 School Year

### Seniors (Grade 12) (Spring Exams Only except for Government or Economics)

#### Number of Final Exemptions allowed for a Senior:

- 1) 7 final exemptions are allowed + up to 2 mid-year exemptions (Government and/or Economics Only).

#### Grade Qualification:

- 1) An average of the 3<sup>rd</sup> and 4<sup>th</sup> (1<sup>st</sup> and 2<sup>nd</sup> for Gov/Eco) grading periods of at least a 70.

#### Absence Qualification:

- 1) No more than 6 absences *for the year* (Half year classes may not have more than 6 absences for the semester).
- 2) Student must meet 90% rule for attendance *in all classes for the year* (No more than 9 absences in each semester in all classes enrolled).
- 3) See the list below for absences that are not counted.
- 4) Student *must be in attendance* on the exam day or the exemption is revoked.

#### Discipline Qualification:

- 1) ISS Assignments – No more than one in the Fall and zero in the Spring (Semester classes can have zero assignments).
- 2) DAEP/JJAEP assignments – Zero in the Fall or Spring.

#### Hold List Qualification:

- 1) A student may not be on the hold list at the time of the exemption. This list includes payments owed, fines, fees, equipment, uniforms, books, instruments, or other school items not returned or lost.

### Underclassmen (Grades 9-11) (Spring Exams Only)

#### Number of Final Exam Exemptions allowed:

- 1) Freshmen (9<sup>th</sup>-grade) – 2 Final Exam Exemptions are allowed.
- 2) Sophomores (10<sup>th</sup>-grade) – 3 Final Exam Exemptions are allowed.
- 3) Juniors (11<sup>th</sup>-grade) – 4 Final Exam Exemptions are allowed.
- 4) Any student that takes an AP exam and has at least a 70 average in the 3<sup>rd</sup> and 4<sup>th</sup> grading periods and 6 or fewer absences *for the year* will be exempt from the final in the Spring semester. This exemption is in addition to the exemptions listed above.

#### Grade and absence Qualification:

- 1) An average of the 3<sup>rd</sup> and 4<sup>th</sup> grading periods of at least a 90 and with 6 or fewer absences *for the year* in the class of the exam to be exempt.
- 2) An average of the 3<sup>rd</sup> and 4<sup>th</sup> grading periods of at least an 80 and with 5 or fewer absences *for the year* in the class of the exam to be exempt.
- 3) An average of the 3<sup>rd</sup> and 4<sup>th</sup> grading periods of at least a 70 and with 4 or fewer absences *for the year* in the class of the exam to be exempt.
- 4) Student must meet the 90% rule for attendance *in all classes for the year* (No more than 9 absences for each semester).
- 5) Student *must be in attendance* on the exam day or the exemption is revoked.
- 6) See the list below for absences that are not counted.

#### Discipline Qualification:

- 1) ISS Assignments – No more than one in the Fall and zero in the Spring
- 2) DAEP/JJAEP assignments – Zero in the Fall or Spring

#### Hold List Qualification:

- 1) A student may not be on the hold list at the time of the exemption. This list includes payments owed, fines, fees, equipment, uniforms, books, instruments, or other school items not returned or lost.

Administration may change the decision of the exemption for students based on extenuating circumstances as well as using it to help a student improve their attendance. Assistant principals will review and make a recommendation to the Associate Principal for Administration for approval.

#### Hold List:

The hold list is developed based on what students need to return or pay the school for items such as payments owed, fines, fees, equipment, uniforms, books, instruments, or other school items not returned or lost, etc.

#### The following absences do not count towards a student's total in determining exemptions:

Health Care Professional (HCP); Field Trip (FT); UIL Events (UIL); Religious Holidays (REL); Extra-Curricular (EC); Special Event on Campus (SEV); Funeral (FRL); College Visit (CV); Court (CRT); Student Plays Taps at Military Funeral (TAP); Serving as Election Clerk (ECL); Citizenship Papers & Naturalization Ceremony (CTZ); Military - Visit Active Military Guardian (MIL); Foster Care - Activity/App/Visit for CPS/DFPS (FC).

#### Exemption Coupons:

Exemption coupons will be issued to the students one week prior to exams. Once the coupons are issued, no reprints will occur for any reason. If a student's exemption status changes after the coupon has been given to a teacher, the student will lose that exemption coupon and will not be reissued that coupon for a different exam (Example: The student meets the criteria for an exemption and turns in the coupon to a teacher. The student is then absent the next day and now the student is over the number of allowed days for absences. The student is no longer exempt and that coupon is no longer available for another class).

# The Woodlands College Park High School

## Exemption Policy 2018-2019 School Year

### Seniors (Grade 12)

Number of Allowable Exemptions	Grade Qualification	Absence Qualifications	Discipline Qualifications	Hold List Qualification
7+up to 2 in the Fall (Government and/or Economics Only)	3 <sup>rd</sup> and 4 <sup>th</sup> grading period average of a 70 or above 1 <sup>st</sup> and 2 <sup>nd</sup> grading period average for Gov/Eco in the Fall	<ul style="list-style-type: none"> <li>• 6 or fewer absences <i>for the year</i></li> <li>• Half year classes 6 or fewer absences <i>for the semester</i></li> <li>• Must meet 90% rule in all classes <i>for the year</i> (Or semester for half year classes)</li> <li>• Must be in attendance on exam day</li> </ul>	<ul style="list-style-type: none"> <li>• ISS – One in the Fall, zero in the Spring</li> <li>• ISS – Zero for half year classes</li> <li>• DAEP/JJAEP – Zero for either semester</li> </ul>	Cannot be on the hold list at the time of the exemption

### Underclassmen (Grades 9-11)

Classification	Number of Allowable Exemptions	Grade and Absence Qualifications (Average of the 3 <sup>rd</sup> and 4 <sup>th</sup> grading periods)	Discipline Qualifications	Hold List Qualification
Freshmen (9 <sup>th</sup> )	2	<ul style="list-style-type: none"> <li>• 90 or above with no more than 6 absences <i>for the year</i> in the class to be exempt.</li> <li>• 80 or above with no more than 5 absences <i>for the year</i> in the class to be exempt.</li> </ul>	<ul style="list-style-type: none"> <li>• ISS – One assignment in the fall, zero in the Spring.</li> <li>• DAEP/JJAEP – Zero assignments for either semester</li> </ul>	Cannot be on the hold list at the time of the exemption
Sophomores (10 <sup>th</sup> )	3	<ul style="list-style-type: none"> <li>• 70 or above with no more than 4 absences <i>for the year</i> in the class to be exempt.</li> <li>• Must meet 90% rule in all classes <i>for the year</i> (No more than 9 absences per semester)</li> </ul>		
Juniors (11 <sup>th</sup> )	4	<ul style="list-style-type: none"> <li>• Must be in attendance on exam day</li> </ul>		

Administration may change the decision of the exemption for students based on extenuating circumstances as well as using it to help a student improve their attendance. Assistant principals will review and make a recommendation to the Associate Principal of Administration for approval.

#### Advanced Placement Class Exemptions for grades 9-11:

Any student that takes an AP exam and has at least a 70 average in the 3<sup>rd</sup> and 4<sup>th</sup> grading periods and 6 or fewer absences *for the year* will be exempt from the final in the Spring semester. This exemption is in addition to the exemptions listed above.

#### Hold List:

The hold list is developed based on items the student needs to return or pay the school: payment owed, fines, fees, equipment, uniforms, books, instruments, or other school items not returned or lost, etc.

#### The following absences do not count towards a student's total in determining exemptions:

Health Care Professional (HCP); Field Trip (FT); UIL Events (UIL); Religious Holidays (REL); Extra-Curricular (EC); Special Event on Campus (SEV); Funeral (FRL); College Visit (CV); Court (CRT); Student Plays Taps at Military Funeral (TAP); Serving as Election Clerk (ECL); Citizenship Papers & Naturalization Ceremony (CTZ); Military - Visit Active Military Guardian (MIL); Foster Care - Activity/App/Visit for CPS/DFPS (FC).

#### Exemption Coupons:

Exemption coupons will be issued to the students one week prior to exams. Once the coupons are issued, no reprints will occur for any reason. If a student's exemption status changes after the coupon has been given to a teacher, the student will lose that exemption coupon and will not be reissued that coupon for a different exam (Example: The student meets the criteria for an exemption and turns in the coupon to a teacher. The student is then absent the next day and now the student is over the number of allowed days for absences. The student is no longer exempt and that coupon is no longer available for another class).