

Parent:

IMPORTANT INFORMATION REGARDING ACCESS TO THE SCHOOL DURING THE SCHOOL DAY. PLEASE READ THE ENTIRE EMAIL.

We continue to work hard to increase the safety and security of our school. Also, we review all of our safety procedures constantly to do our best to create a safe environment for all of our students. Please be aware of the following:

1. Access to the School During the Day:
 - a. The main entrance (Honor Roll Drive) will be the only road available for entry during school hours.
 - b. All visitors and traffic must enter this road to access the school. All traffic exiting the campus will exit the same road.
 - c. Campus security personnel will be monitoring the area to assist as needed. We appreciate your cooperation in communicating with our security personnel as they are working to assure you have a pleasant visit to our campus as well as keep all of us safe. Please know that stopping and talking with them might be part of the process when visiting.
 - d. All other entrances (Fellowship Drive and Achievement Drive) will be blocked so that no one can enter or exit our campus on those roads.
2. Door Access:
 - a. All doors on campus will be locked.
 - b. Visitors will only be able to access the main entrance to the school. Visitors will need to use the intercom/video system to access the building. Please be prepared to state your name, your child's name, and the reason for the visit.
 - c. Visitors will check-in with the receptionist and received a badge (driver's license is required)
 - d. If you are picking up your child, please go to the attendance office window. You will need your ID to checkout your child.
3. Deliveries:
 - a. We ask that parents limit deliveries to students during the day.
 - b. Please encourage your child to be prepared with all assignments and a lunch for the day. It helps them take ownership and responsibility for their daily life and, in the end of the four years, improves independent and college readiness. Please know that they will navigate the situations that arise and will grow from each one.

Thank you for your help and cooperation in making our school safe.

With Cavalier Pride,

TWCP Family